



Marine Department Order

No. 463 / B.E. 2563

Subject: Communication of Information According to IMO Obligations

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Thailand is a member of International Maritime Organization (IMO) and complies to report information according to the obligations under regulations, procedures and practices of IMO instruments which Thailand has adhered. Furthermore, Thailand proceeds under paragraph 9 of the IMO Instruments Implementation Code: III Code (resolution A.1070(28)).

In order to report thoroughly, accurately and efficiently, as well as to facilitate the more effective communication of information, all divisions/ bureaus of Marine Department shall proceed as follows:

1. The International Affairs Division, Planning Bureau shall list the reporting requirements and summarize in Comprehensive Reporting Plan (CRP) as appeared in below QR Code of this Order. The lists are referenced by the Reporting Requirements Dashboard module of the Global Integrated Shipping Information System (GISIS) and IMO instruments. The International Affairs Division shall coordinate with relating bureaus, divisions or sections to conjointly identify the responsible communicative unit according to their duty, reporting frequency, IMO communication method, and the main coordinator of each reporting list.

2. The relating bureaus, divisions or sections which are responsible for IMO requirements as appeared in CRP, the below QR Code, shall report the information by their duty via the communication method specified by IMO. If any, they shall coordinate and gather information from other related public and private sectors as appropriate to their scope of work. The communication of information can be proceeded via one or various methods as follows:

- 2.1 through GISIS (E-notification); or
- 2.2 through official correspondence; or
- 2.3 through link providing; or
- 2.4 through other methods which IMO requires

If any list in CRP is not up-to-date or revised due to the obligation; the change in the communication method or the assigned coordinator; or further information requirement, the responsible bureaus, divisions or sections shall update the CPR and notify the International Affairs Division within 7 days since the date they update the information.

3. The International Affairs Division, Planning Bureau shall have duty as coordinating sector which periodically monitor information reporting of the bureaus, divisions or sections according to CRP.

However, if the reporting does not accomplish, the meeting between related bureaus, divisions or sections shall be arranged. The meeting shall analyze the root cause and create an appropriate corrective action plan. The International Affairs Division shall cooperate with Minister Counselor (Maritime Attaché) to receive the counselor's support as appropriate. The International Affairs Division shall also submit the report to Director General of Marine Department who shall consider and assign relating bureaus, divisions or sections to proceed according to the corrective action plan.

4. The International Affairs Division, Planning Bureau shall evaluate the reporting performance and report to Director General of Marine Department at least twice a year via any of the following methods:

4.1 Examine and update the CRP with reference of the Reporting Requirement Dashboard of GISIS system and IMO instruments.

4.2 Evaluate the proceeding status of information reporting which displays in the GISIS Reporting Requirement Dashboard.

4.3 Review best practices and report the non-conformity (if any).

4.4 Provide suggestion and guidance on information reporting development (if any).

4.5 Gather suggestion from external organization when there is, if any, an external evaluation in order to analyze deficiency, and propose development guidance for communication of information to IMO.

The order shall be implemented henceforth.

Ordered on 12 June B.E. 2563 (2020)

(Mr. Withaya Yamoung)

Director General of Marine Department